
EFFECTIVE

September 1, 2023.

Subject(s)

APO 209, Use of Chemical Agents and Self Defense Tactics.

**SELF-DEFENSE
SPRAYS**

The Michigan Department of Health and Human Services (MDHHS) local office must adhere to the following requirements regarding the use of self-defense sprays:

- Personal safety-training courses must be coordinated and funded by the local office.
- Self-defense sprays must be kept in a secure location when the employee is in the local office.
- Expired self-defense sprays must be disposed of per the manufacturer's instruction by the local office. Local offices are responsible for any costs associated with disposal.

**COMPLIANCE
REVIEW**

MDHHS must review any use of force or self-defense spray event for appropriate compliance. The MDHHS local office must:

- Keep a copy of training completion and ensure required refresher trainings occur as recommended by whomever provided training to the local office.
- Monitor self-defense spray training materials for expiration.
- Ensure persons trained in use of self-defense spray initial/sign indicating they have reviewed APO 209 annually.

USE OF FORCE

Use of Force definition amended to state: Any use of force other than that which is considered deadly force that involves physical effort to control, restrain, or overcome the resistance of another,

less than deadly force under the conditions set forth in MCL 780.972.

INCIDENT REPORTS

Incident reports documenting the use of force or discharge of self-defense spray must be forwarded from the county director to the following:

- Assigned Business Service Center (BSC) director.
- Senior Deputy Director of Children's Services Administration (CSA).
- Senior Deputy Director of Economic Stability Administration (ESA).

Removal of Michigan State Police as a training resource.

Reason: Children's Services Administration (CSA) recommendation.

**MANUAL
MAINTENANCE
INSTRUCTIONS**

Changed Items ...

[APO 209](#)